


GUIDELINES TO COMPLETE THE DOCUMENTATION PROCESS OF I PUC ADMISSION
(ONLY AFTER THIS THE STUDENT IS CONSIDERED AS OFFICIALLY ADMITTED TO PUC)

PARENTS / STUDENTS – ATTEND TO THIS ON TOP PRIORITY

1. All students enrolled this year (2026-27) **must carry your fee card** until you receive your college ID card, while visiting the office for any correspondence. Without fee card / ID card students will not be attended to.
2. For the collection of documents college will be announcing an official date, at that time along with fee card all the students have to submit the pending documents. Original transfer certificate and original migration certificate (migration certificate is for other than SSLC students) and copy of 10th marks card (**kindly note college will not be collecting the original marks card**).
3. During the provisional admission, if you have not Submitted a stamp size and passport size photograph kindly submit at the college office and collect your fee card, failing which you will not get your college ID card.
4. Most important  **ELIGIBILITY CERTIFICATE**
The eligibility certificate is applicable for other than SSLC students, (CBSE/ICSE/ NIOS and other state students). You have to apply for it in the following manner From the Department of school education (Pre University) we have received the eligibility link, the same link and user manual will be updated in the college website from May 19 onwards. Kindly go through the user manual and the documents that have to be uploaded for eligibility.

The following documents should be uploaded

1. Transfer certificate
2. Migration certificate - If you received original migration certificate from school you can upload same for eligibility otherwise kindly download from Digi locker and get the signature from school and upload the same.
3. Marks card (If you received original marks card from school you can upload the same otherwise the downloaded copy)
4. Study certificate / Bonafide certificate

Kindly upload all the necessary documents and make the payment of Rs. 1010/- . After payment you will be receiving the **Karnataka One transaction acknowledgment**. This printout has to be submitted to the college office and verify the documents If any correction the admin will inform you to make correction and to re-upload the same.

If you do the process only then can you be enrolled for the SATS (means your admission is considered as authentic).

IGCSE students have to access PROVISIONAL ELIGIBILITY CERTIFICATE directly from Board.